**MIAMI ELEMENTARY PTO**

November 20, 2023 Meeting Minutes

**Date, Time & Location:** Monday, November 20, 2023 6pm Media Center

**Meeting called to order by**: 6:01pm

**Attendance:** See sign in sheet

**Principal’s Report:**

* Budget update
* Dunk tank event will be moved to spring during field day
* We are now using schoolpictures.com for school pictures and they will be taking spring pictures in February and those will be used for the yearbook.
* If snack cart continues, time would be best between 2:30-3:00.

**Teacher’s Report:**

**Budget:**

* Updated line items and budgeted amounts for all categories of budget, will vote on updated budget at next meeting in December.

**Upcoming Events:**

* Santa Shop - December 4th-8th
* Chipotle Spirit Night - December 6th

**New Business**

* Kristin Legato motioned to make Jen Meinhold part of the board in the roll of trustee, seconded by Tina Miller. Jen Meinhold accepted.

**Follow up at next meeting:**

* Vote on new budget
* Review upcoming events
* Snack cart
* Grade level shirts

**Next Meeting:** December 18th at 6pm

**Meeting adjourned:** 7:46pm

**Minutes compiled by:** Danielle Strang, Co-secretary